



	<p>Governors received a combined verbal report for both Westwood and Grove, from the EHT. The following key points were noted:</p> <ul style="list-style-type: none"> <li>• Yr6 SATs were completed this week. 1 child has been unwell, so will need be taking the tests later this week.</li> <li>• KS1 – predictions are 80%, with a focus on writing for the Summer Term 2.</li> <li>• EYFS – GLD is 80% in both Westwood and Grove</li> <li>• Phonics – 80% in Grove, with a lower score in Westwood.</li> <li>• Yr2 SATs will be reported to ALT but not the DFE as this is no longer a requirement.</li> <li>• Teacher assessments will be completed by the end of the school year for each child, to ensure they are ready for the next academic year ahead.</li> <li>• Attendance has been challenging this term, with Grove at 94% and Westwood between 91-93%. Westwood’s attendance is improving slowly. The trust is aware of the attendance and the challenges. Both schools are very proactive in dealing with non-attendance, with phones calls home, meetings being offered to parents and regular letters sent home highlighting attendance. There is a strong culture of attendance across the staffing body, with attendance being discussed in SLT, office staff as well as teachers. Incentives are in place for children achieving good attendance, with certificates being issued to individual pupils for bronze, silver, gold &amp; platinum attendance.</li> <li>•</li> </ul>	
7	<b><u>GOVERNOR MONITORING, DEVELOPMENT AND TRAINING</u></b>	
	<p>Following Elliot Gibbons resignation, it was agreed the following link areas would be temporarily covered by these Governors:</p> <ul style="list-style-type: none"> <li>- JC – Pupil Premium and Sports Premium</li> <li>- SB – Parent Survey</li> </ul>	
8	<b><u>RISK MANAGEMENT</u></b>	
	<p>EHT advised a template has been prepared. This is a live document that needs further work before presenting to governors. EHT advises that there is no immediate causes for concern. The lockdown procedure is currently being reviewed so a practice can be arranged in both schools.</p>	
9	<b><u>SAFEGUARDING, WELL-BEING AND HEALTH &amp; SAFETY / PREMISES</u></b>	
	<p>A comprehensive report was provided by SC during the last meeting.</p> <p>A platinum plus award has been received.</p> <p>The annual review of the IQM (inclusion quality mark) is due in the Summer Term 2. The outcome will last for 3 years and if gained, the schools could become a centre Of excellence, which would entail a yearly review.</p> <p>Wellbeing – A mental awareness week has just taken place, with a focus on ‘get moving’. Some of the events that took part during this week are:  Westwood - a whole school yoga session, rounders and a walk and talk session.  Grove – a whole school dance, a wear something green day and a mental health first aid course.</p> <p>It was noted that these is a mental health lead in each school.</p> <p>Defibrillators have been installed at both schools on the front gates. The official</p>	

	<p>launch even will take place on 7<sup>th</sup> June 2024 with H2Heart and local press due to attend.</p> <p>Health &amp; Safety – HandSam report was noted. Two H &amp; S reviewed will take place in the Summer term 2, as well as a building conditions survey.</p>	
10	<b><u>FINANCIAL PERFORMANCE</u></b>	
	<p>2024/25 Budget has been produced, with the staffing module for each school. EHT and SBM allocates funding available, as GAG funding is centralised to ALT, which is then shared out based on the needs of individual schools. DB commented it was a really positive way of ALT allocating funding fairly based on the needs within each school.</p> <p>Westwood, with having the highest level of pupil premium in the trust and a high number of pupils on the SEN register have requested more funding to support these children.</p> <p>Grove has seen an increase in staffing costs.</p>	
11	<b><u>POLICY REVIEW</u></b>	
	<p>Chair provided a list of all policies that must be reviewed annually by each school, in September.</p> <p>Behaviour Business Continuity Plan Fire evacuation Children with health needs that cannot attend school. Child Protection and Safeguarding Equality information and objectives Pupil Premium allocation and spending summary SEND Sports Premium analysis and spending summary Support for children with medical needs</p> <p>EHT advised all these policies will be reviewed and presented to Governors in the Autumn Term. All policies can be accessed by staff as &amp; when required.</p> <p>Governors are to be provided access to these policies so audit and monitoring can take place.</p>	
12	<b><u>GOVERNOR TRAINING AND DEVELOPMENT</u></b>	
	<p>Chair has confirmed that in the Scheme of Delegation, Governors are responsible for:</p> <ul style="list-style-type: none"> <li>- Educational Performance</li> <li>- Safeguarding (policy &amp; arrangements)</li> <li>- Compliance with the SEND code</li> <li>- Accountable for communication with stakeholders</li> <li>- Day to Day operations</li> <li>- Appointment of LGB members</li> <li>- Compliance of trust handbook</li> <li>- Safeguarding public funds &amp; compliance of public regulations</li> <li>- Risk management</li> <li>- Appraisal and remuneration of staff</li> </ul>	

	<p>Chair recently attended a conference on 20<sup>th</sup> April 2024 in Ipswich, with most ALT schools attending. In summary, it was a great day with many short workshops taking place in areas of SEND &amp; AIMS.</p> <p>Upcoming training is available for Governors to complete as and when they can – these are often very useful and can form part of personal development in the Governor role.</p>	
13	<b><u>TRUST UPDATE</u></b>	
	The trust communication was noted. Head of Governance had been appointed for ALT.	
14	<b><u>ANY OTHER BUSINESS</u></b>	
	There were no items to note.	
15	<b><u>DATES OF FUTURE MEETINGS</u></b>	
	<p>The date for the summer terms meetings were confirmed as:</p> <p>Thursday, 11<sup>th</sup> July 2024, 4PM</p>	

The meeting closed at 17:15 pm.

Signed .....

Date .....