

Admission Arrangements

As our school is part of a Multi-Academy Trust, the Active Learning Trust is responsible for establishing the admission criteria and the oversubscription criteria, in line with guidance from the Department of Education's School Admissions Code. This process is supported by Cambridgeshire County Council. A copy of the school Admission Arrangement document is given below, and this includes details of the school Published Admission Number (PAN) and the school's oversubscription criteria.

If your child is due to start school in Reception Year in September 2024

Pupil admissions for the Reception Year (traditionally called transition or cohort years) are administered annually by the Local Authority on behalf of the Trust. You should apply by completing an application form and returning it to Suffolk County Council. Forms are available by clicking [here](#).

You will be informed of the outcome of your application by Cambridgeshire County Council.

Admissions to other Year groups

If you are looking for a new school place for your child that is outside of the normal admission cohorts listed above, you should apply directly to the Trust/school. This is called an In-Year Admission, and relates to Years 1-6. It also relates to Reception Year from the Spring term onwards. An application form can be downloaded [here](#) which should be returned to ALTadmissions@activelearningtrust.org

You will be informed of the outcome of your application by the School or the Active Learning Trust.

Admission Appeals

If your application to either of the routes above is unsuccessful, you have the right appeal against the decision to refuse your child a school place. Admission appeals are the responsibility of the Active Learning Trust, and an application for appeal can be made by completing this [form](#).

An appeal will give you the opportunity to outline your case for admitting your child to school.

You will be informed of the outcome of any appeal by the Active Learning Trust.